


To : All Agencies / Business Partners
From : Tony Lee
General Manager, ITRC 
Subject : **HKCSS Social Enterprise Limited**
Date : 4 January 2021

I am honored to let you that a new company, namely “HKCSS Social Enterprise Limited”, has been established upon our recent re-organization efforts. Under this new company, a number of our previous business units would be trading with their respective business/branch names as follows:-

Information Technology Resource Centre
Internet Learning Resource Centre
WebOrganic
SocTec

You may be reassured that our overall mission remains as promoting the deployment of information technologies in the local social service sector for more efficient and effective service delivery, and to contribute in the development of a digitally-inclusive society. It will also be a dynamic structure, with the appropriate capacity to respond to the ever-evolving needs of society, while making the best use of the rapidly evolving technologies at the same time.

Existing service contracts would be executed fully under the new company. We will advise you the necessary arrangement in due course. In the meantime, please refer to the attached Appendix for some immediately-effective administrative procedures.

We look forward to your continuous support to our new effort in serving you better, thank you very much!

Information Technology Resource Centre
Change of Company Name

Referring to the attached “Certificate of Change of Name” and “Branch Registration Certificate”, please note the followings:-

- 1 “Information Technology Resource Centre Limited” (ITRC Ltd.) has been renamed as “HKCSS Social Enterprise Limited” (HKCSS SE Ltd.); and
- 2 The Business/Branch Name “Information Technology Resource Centre” (ITRC) has been registered under HKCSS SE Ltd.

The followings would therefore be effective with immediate effect:-

- 1 The name of “Information Technology Resource Centre Limited” has been invalidated, please use “Information Technology Resource Centre” for replacement. Particularly, please use this new name of “Information Technology Resource Centre” for settling payment claims.
- 2 All contracts with “Information Technology Resource Centre Limited” will continue to be effective, but delivered under the new business/branch name of “Information Technology Resource Centre”, with the same terms and conditions.

If you need further clarification, please contact our Administration and Operations Manager, Ms Flora Lai (Tel. 2922 2901 / email: flora.lai@hkcss.org.hk). Thank you for your attention.

致：各機構/合作伙伴
由：李振培
資訊科技資源中心總經理

事由：社聯社企有限公司
日期：2021年1月4日

很榮幸的在此向大家通告，因應本會在業務上的安排，本會成立了“社聯社企有限公司”。新公司同時登記了需要的“業務/分行名稱”，用以處理各項相關事工：

資訊科技資源中心
互聯網學習資源中心
有機上網
SocTec

新公司的基本工作重點，仍然致力於在社會服務中拓展和推廣資訊科技的使用，以提昇社會服務的質素和效益；本公司亦會繼續關注和推動資訊共融社會的發展。新公司以新面貌推動和應用不斷發展的資訊科技，以能更適時應對社會上急劇變化的須要和機遇。

現時已在進行的事工，將由新公司內合適的業務單位繼續處理；我們將另涵交代安排細節。關於即時生效的行政/會計措施，請參閱隨函附件。

新的公司，期望可以得到大家繼續的支持，以能向大家提供更優質的服務！多謝大家！！

資訊科技資源中心
更改公司名稱

請參閱附上的“公司更改名稱證名書”及“分行登記證”，本公司已完成下列程序：

- 一、“資訊科技資源中心有限公司”已更改其名為“社聯社企有限公司”。
- 二、已正式登記“資訊科技資源中心”為“社聯社企有限公司”轄下的業務/分行名稱。

下列安排亦因而即時生效：

- 一、“資訊科技資源中心有限公司”已經被“資訊科技資源中心”所取代。請特別留意：所有負款支票都應以“資訊科技資源中心”為收款人。
- 二、所有現行與“資訊科技資源中心有限公司”簽訂的合約仍然有效，合約全部內容將由“資訊科技資源中心”履行。

閣下如對上述情況需要更詳盡的資料，請與本公司行政及營運經理黎愷茵小姐聯絡（電話：2922 2901 / 電郵：flora.lai@hkcss.org.hk）。謝謝！



編號 1047471

No.

公司註冊處
COMPANIES REGISTRY

公司更改名稱證明書
CERTIFICATE OF CHANGE OF NAME

本人謹此證明
I hereby certify that

INFORMATION TECHNOLOGY RESOURCE CENTRE LIMITED
資訊科技資源中心有限公司

已藉特別決議更改其名稱，該公司根據
having by special resolution changed its name, is now incorporated under the
香港法例第622章《公司條例》註冊的名稱現為
Companies Ordinance (Chapter 622 of the Laws of Hong Kong) in the name of

HKCSS Social Enterprise Limited
社聯社企有限公司

本證明書於二〇二〇年九月二十一日發出。

Issued on 21 September 2020.

香港特別行政區公司註冊處處長徐麗貞

Ms Kitty TSUI

Registrar of Companies
Hong Kong Special Administrative Region

註 Note :

公司名稱獲公司註冊處註冊，並不表示獲授予該公司名稱或其任何部分的商標權或任何其他知識產權。

Registration of a company name with the Companies Registry does not confer any trade mark rights or any other intellectual property rights in respect of the company name or any part thereof.

請沿虛線剪下並將有效的商業/分行登記證展示在營業地點。

Please cut along the dotted line and display the valid business/branch registration certificate at business address.

生效日期 Date of Commencement	屆滿日期 Date of Expiry	登記證號碼 Certificate No.	登記費及徵費 Fee and Levy
24/05/2020	23/05/2021	36874580-005-05-20-0	\$250 (登記費 FEE = \$ 0) (徵費 LEVY = \$250)

請注意下列《商業登記條例》的規定：

Please note the following requirements of the Business Registration Ordinance:

- 第 6(6)條規定任何業務獲發商業登記證或分行登記證，並不表示該業務或經營該業務的人或受僱於該業務的僱員已遵從有關的任何法律規定。
- 第 12 條規定各業務須將其有效的商業登記證或有效的分行登記證於每一營業地點展示。

機印所示登記費及徵費收訖。 RECEIVED FEE AND LEVY HERE STATED IN PRINTED FIGURES.

IRDB101A (12/2010) 24/06/2020 332000237 \$250.00

正本
ORIGINAL

表格 2 FORM 2
《商業登記條例》(第 310 章)
BUSINESS REGISTRATION ORDINANCE (Chapter 310)
《商業登記規例》
BUSINESS REGISTRATION REGULATIONS

[第 5 條]
[regulation 5]

XXXXXX
XXXXXX

商標 / 分行登記證
Branch Registration Certificate



業務 / 法團所用名稱
Name of Business/
Corporation

社聯社企有限公司
HKCSS SOCIAL ENTERPRISE LIMITED

業務 / 分行名稱
Business/
Branch Name

資訊科技資源中心
INFORMATION TECHNOLOGY RESOURCE CENTRE

地址
Address

13/F DUKE OF
WINDSOR SOCIAL SERVICE BLDG
15 HENNESSY ROAD WAN CHAI
HK

業務性質
Nature of Business

TRADING

法律地位
Status

BODY CORPORATE