

**HKCSS ITRC Student Notebook Special Offer Programme – Order and Payment Form
(Application Form for Individual Applicant)**

(Application Close Date: 30th November 2020)

Part 1: Student Information (Please fill-in all details)

Name in Chinese	Sex	Age
Name in English		
Date of Birth (DD/MM/YYYY)		
Address		
Contact No. (Mobile)	(Home)	
School Attending		
Email Address	Class	Student No.

Part 2: Parent / Guardian Information (Please fill-in all details)

Parent / Guardian's Name	Relationship
Contact No. (Mobile)	(Home)

Part 3: Family Financial Status (Please tick ✓ the appropriate boxes)

Financial Assistance Scheme	Copies of relevant supporting documents
<input type="checkbox"/> Families receiving Comprehension Social Security Assistance (CSSA)	<input type="checkbox"/> Notice of Consent on Application under Comprehensive Social Security Assistance issued by the Social Welfare Department <input type="checkbox"/> Students card or student handbook <input type="checkbox"/> Residential address proof issued within the last 3 months
<input type="checkbox"/> Families receiving School Textbook Assistance Full grant / Half grant* (*Delete inappropriate)	<input type="checkbox"/> Notification of Result or Eligibility Certificate (Financial Assistance for Primary and Secondary Students) issued by the student Finance Office of the Working Family and Student Financial Assistance Agency <input type="checkbox"/> Students card or student handbook <input type="checkbox"/> Residential address proof issued within the last 3 months
<input type="checkbox"/> Not granted with subsidy	<input type="checkbox"/> Students card or student handbook <input type="checkbox"/> Residential address proof issued within the last 3 months

Part 4: Plan of Offer (Please tick ✓ the appropriate box)

Each student can purchase 1 product item only

* Payment by installments only eligible for full-time students at primary or secondary level receiving CSSA or FSO TA (Full / Half Grant).

Item	Product Model	Payment Method
1	<p>HP 348 G7 Notebook</p> <p>CPU: Intel Core i5-10210U Processor</p> <p>Memory: 8GB RAM</p> <p>SSD Harddisk: 512GB SSD</p> <p>Screen Size: 14" FHD (1920 x 1080) Display with webcam</p> <p>Network: LAN and WIFI Network, ac 2x2, Bluetooth 5</p> <p>OS: Windows 10 (Home Edition) 64</p> <p>Warranty: 1 Year Carry-in Limited Warranty</p>	<p><input type="checkbox"/> One-off Payment : \$4,560</p> <p><input type="checkbox"/> * Installments</p> <p>1st Installment : \$3,200</p> <p>2nd Installment : \$1,360 (6 months after 1st payment)</p>
2	<p>HP 240 G7 Notebook</p> <p>CPU: Intel Core i3-1005G1 Processor</p> <p>Memory: 8GB RAM</p> <p>SSD Harddisk: 256GB SSD</p> <p>Screen Size: 14" (1366 x 768) Display with webcam</p> <p>Network: LAN and WIFI Network, ac 2x2, Bluetooth 5</p> <p>OS: Windows 10 (Home Edition) 64</p> <p>Warranty: 1 Year Carry-in Limited Warranty</p>	<p><input type="checkbox"/> One-off Payment : \$3,950</p> <p><input type="checkbox"/> * Installments</p> <p>1st Installment : \$2,770</p> <p>2nd Installment : \$1,180 (6 months after 1st payment)</p>
3	<p>Apple iPad (Colour: Space grey)</p> <p>10.2" iPad Wi-Fi + Cellular 32GB</p> <p>Processor: A10 Fusion Chip</p> <p>Storage: 32GB</p> <p>SIM Type: Nano-SIM (Support Apple SIM6), eSIM6</p> <p>Display Size: 10.2" (2160 x 1620) LED Retina Display</p> <p>OS: iPadOS</p> <p>Warranty: Apple 1 Year Carry-in Limited Warranty</p>	<p><input type="checkbox"/> One-off Payment : \$3,530</p> <p><input type="checkbox"/> * Installments</p> <p>1st Installment : \$2,470</p> <p>2nd Installment : \$1,060 (6 months after 1st payment)</p>
4	<p>Apple iPad (Colour: Space grey)</p> <p>10.2" iPad Wi-Fi 32GB</p> <p>Processor: A10 Fusion Chip</p> <p>Storage: 32GB</p> <p>SIM Type: Not Supported</p> <p>Display Size: 10.2" (2160 x 1620) LED Retina Display</p> <p>OS: iPadOS</p> <p>Warranty: Apple 1 Year Carry-in Limited Warranty</p>	<p><input type="checkbox"/> One-off Payment : \$2,550</p> <p><input type="checkbox"/> * Installments</p> <p>1st Installment : \$1,790</p> <p>2nd Installment : \$760 (6 months after 1st payment)</p>

- 1) User who purchase regulated electrical appliances, including computers and monitors, as specified in the "Producer Eco-Responsibility Ordinance", can request free removal service for the same type and quantity of used electrical appliances (only applicable to the same type of regulated electrical appliances).
- 2) Payment by installments only eligible to any person who falls into the following categories:
 - ✓ Families receiving the flat-rate grant for School-related Expenses under the Comprehensive Social Security Assistance (CSSA) scheme; or
 - ✓ Families passing the means test for receiving 'Full' or 'Half' level of financial assistance from the Student Financial Assistance Agency (SFAA).

Within the installment period, the equipment is hired for use and the ownership will automatically be shifted to the user after the second payment. In case of default payment, ITRC reserves the right to claw back the equipment without any refund.

- 3) Applicant will be notified for the actual date of product collection after coordination by ITRC.
- 4) Please select one of the product collection points below for product collection:

Wanchai
Rm 1104, 11/F Duke of Windsor Social Service Bldg.,
15 Hennessy Rd., Wanchai

Lai Chi Kok
Rm 505, 5/F Sing Shun Centre
495 Castle Peak Road, Cheung Sha Wan
(Lai Chi Kok MTR Station Exit C)

Office Hour for Collection Points: 9:30am – 5:30pm (Monday to Friday, exclude Public Holidays)
Product should be collected within 14 days after notification of collection.

I understand and agree the above selection of product and payment method.

Part 5: Declaration (Please tick "✓" in the appropriate boxes)

- I, hereby, declare that all the particulars and document proof provided are true, correct and full. Any misrepresentation, concealment of facts, provision of misleading or false information or intentional obstruction of the authentication conducted by HKCSS-ITRC staff may lead to revocation of application eligibility;
- I and my parent/guardian agreed to participate in the promotion and media event of this programme, and authorize The Hong Kong Council of Social Service Information Technology Resource Centre Limited the use of event photos, for increasing the community, sponsors' and volunteers' awareness and understanding to this programme and the needs of service users;
- I have read and agreed (1) the General terms and conditions and (2) the Additional terms and conditions regarding Student Notebook Special Offer Programme.

Parent/Guardian's Name and Signature : _____ Date : _____

Payment Form

HSBC A/C no.: 112-389341-838

Company Name: Information Technology Resource Centre Limited

Step 1 : Applicant could select one of the below payment methods:

① Bank-in | ② ATM transfer | ③ e-Banking | ④ Cheque Cheque

Step 2 : Applicant is required to attach the payment bank-in slip onto the space below together with the application form and submit to "HKCSS ITRC" for handling. Otherwise, application will be considered invalid.

Step 3 : Applicant could submit the application to ITRC by any of the methods below:

① E-mail: cs@weborganic.hk | ② Fax no.: 2922 9208
③ Post / Submit To: Rm 1104, 11/F Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai

Step 4 : Applicant will receive confirmation of application within 7 days after order submission. For order enquiry, please call our hotline at 2922 9200.

Name of School: _____ Name of Student: _____

Contact Phone No.: _____

Please attach the payment bank-in slip here

Payment Amount [Please tick "✓" in appropriate box] :

1. (HP 348 G7 Notebook - Intel Core i5 Gen10, 8GB RAM, 512GB SSD) :
 One-off Payment HK\$4,560 | Payment by 2 installments [HK\$3,200 + HK\$1,360]
2. (HP 240 G7 Notebook – Intel Core i3 Gen10, 8GB RAM, 256GB SSD) :
 One-off Payment HK\$3,950 | Payment by 2 installments [HK\$2,770 + HK\$1,180]
3. (Apple iPad (Colour: Space Grey) 10.2 inch iPad Wi-Fi + Cellular 32GB) :
 One-off Payment HK\$3,530 | Payment by 2 installments [HK\$2,470 + HK\$1,060]
4. (Apple iPad (Colour: Space Grey) 10.2 inch iPad Wi-Fi 32GB) :
 One-off Payment HK\$2,550 | Payment by 2 installments [HK\$1,790 + HK\$760]

Payment Amount: HK\$ _____ Date: _____

Customer Terms and Conditions (General Terms)

- 1 The special offer from The Hong Kong Council of Social Service Information Technology Resource Centre Limited (ITRC) are eligible to any student under the following conditions:
 - ✓ Each student can only purchase 1 notebook or iPad product
 - ✓ ITRC will contact the parent/guardian of the student for arrangement of product collection. Applicant can collect the product from the selected collection point.
- 2 Relevant support document should be provided by eligible users. Those support documents received by ITRC are only used for identification purpose and are not allowed to transfer to any third party.
- 3 For Payment by installments, the special offer is 6-month hire purchase agreement. Within the period the equipment is hired for use and the ownership will automatically be shifted to the user after the second payment. In case of default payment, ITRC reserves the right to claw back the equipment without any refund. Users will receive Payment Advice in the sixth month and pay according to the instruction.
- 4 User could NOT transfer the ownership of computer hardware in ways of selling or transfer without getting the prior written consent of ITRC until the completion of the hire purchase agreement.
- 5 In case of term 4 is void, the warranty of the products shall become null and void; and ITRC reserves the right to claim the User the difference between the market price and the special price of the products offered by ITRC.
- 6 If product cannot be provided to the user due to discontinuation or lack of stock, ITRC will either arrange full payment refund, or replacement model for selection. Price might be adjusted with the replacement model. Applicant can decide to either make up the price difference or request for order cancellation with full refund.
- 7 To apply for the special offer, student must submit the application to ITRC on or before 30th November 2020.
- 8 Applicants can pay by the following methods :

✓ Bank-in

✓ ATM transfer

✓ Internet Banking

✓ Cheque

- 9 Users should submit Payment Proof together with Payment Form to ITRC for payment by Bank-in, ATM transfer, or Internet Banking.
- 10 No order that has been accepted by ITRC can be cancelled or amended by user except prior written consent of ITRC. No payment is refundable.
- 11 All products purchased from ITRC cannot be changed, refunded or payment cannot be terminated during the contract or payment installment period.
- 12 Product's delivery lead time will be around 6-8 weeks after payment is made and all support documents are validated. Date of delivery will be subject to manufacturer's actual delivery schedule.
- 13 We may at any time, and in our sole discretion, amend these Terms and Conditions and post the amended version on the Website without any notification. Users have to agree these Terms and Conditions before using our service. Please check the Website (<https://itrc.hkcss.org.hk>) periodically for changes.

I have read and agreed (1) the General terms and conditions and (2) the Additional terms and conditions.

Use of personal data in direct marketing

Information Technology Resource Centre Limited would like to use your personal data: Name, Phone number and Email address in direct marketing for promotion of ICT products, training courses and events. We are not eligible to use your personal data without your consent. If you do not agree ITRC to use your personal data, please tick "✓" the box.

Signature of Parent/Guardian : _____

Date : _____

Customer Terms and Conditions (Additional Terms)

Hardware maintenance & warranty

1. (HP Computer)

- 1.1 All products are not Exchangeable OR Refundable. All malfunctions related to HP products please contact HP repair service centre for warranty and repair service.
- 1.2 The applicant agrees that the notebook computer's quality specifications are set with 8 or more dots (Bright / Dark) as the upper limit. The applicant also agrees that all maintenance complaints that meet this standard range will not be accepted.
Please visit the HP website for warranty terms and conditions for LCD panel defects (English version only):
https://support.hp.com/us-en/document/c00035844?jumpid=reg_r1002_usen_c-001_title_r0002
- 1.3 During the warranty period, HP will repair products for the Hong Kong market free of charge in accordance with the repair service terms.
- 1.4 If the customer fails to present the original proof of purchase, the products will be treated as non-warranty products.
- 1.5 Replaced parts will not be returned. The customer is responsible for backing up all user programs and data.
- 1.6 Customer shall collect their products within 3 months after receipt of pick up notification from repair service centre. Repair service centre shall not be responsible for any loss or damage to such products that left unclaimed after 3 months. If the products are not collected within 6 months, repair service centre shall have the right to dispose of the products at its own discretion without any prior notice and compensation.
- 1.7 For products not covered by warranty, if customer is found to have violated any repair service terms and conditions (including but not limited to self-repairs, exposure to water, damage caused by misuse), repair service centre shall have the right to provide to customer separate quotations based on actual defects found and reported.
- 1.8 The repair service centre reserves the right to refuse to issue any written or oral repair reports or damages.
- 1.9 Accessories such as earphones, connecting cables, power cords, compact discs and DVDs, etc. are not applicable, unless otherwise stipulated.
- 1.10 HP reserves the right to interpret any terms and conditions set forth above in its sole and absolute discretion. Manufacturers/vendors are responsible for the warranty of associated products. The terms and conditions of such warranty are subject to the manufacturers/vendors' policy. During the warranty period, you may return the products to the manufacturer/vendor for repair. For hardware repair and maintenance details, please visit the HP website for latest products warranty terms and conditions:
http://cpc.ext.hp.com/portal/site/cpc/?selectedCountry=HK&lang=en_US (Select Terms & Conditions)

2. (Apple iPad)

- 2.1 All Apple products (Include: iPad and apple accessories) are not Exchangeable OR Refundable.
- 2.2 All malfunctions related to Apple products will be handled by Apple's Authorized Service Providers. Please contact Apple's Authorized Service Providers for maintenance & warranty issues.

3. If there is any dispute, "Hong Kong Council of Social Service - Information Technology Resource Centre" reserve the right of final decision.